Appendix C. Data Collection Protocol for Instructors

Data Collection Protocol
MedTeams™ Instructors

Introduction

"Hello, my name is _____. I'm with American Institutes for Research, a non-profit research organization. We are working on a project to evaluate the best practices in medical team training (MTT) programs through the Agency for Healthcare Research and Quality (AHRQ) and the Department of Defense (DoD). [Heidi or Renee] recommended that we interview you to learn more about MedTeams™."

"The purpose of this interview is to gather additional information about the Emergency Team Coordination Course®. The interview should take approximately 30 minutes. Your name will not be linked to any of the responses in the final report."

"Would you be interested in participating? Do you have any questions before we begin?"

"Okay. Let's begin."

Questions

1.   A.   How much time did you spend preparing to teach the course?

        B.   How/why were you selected to be an instructor for this course? Have you taught this training course before? Have you ever taught any training course before?

        C.   What kind of training and preparation must instructors go through, other than the "train-the-trainer" course? Do you feel adequately prepared to be an instructor in this course?

        D.   Do you think the flow and sequencing of the course makes sense? Does it make sense to the trainees?

E.   Do you think the training aids for the course are useful? (e.g. viewgraphs, videos, etc.) Are there other training aids that you think would be useful to have?

2.   A.   List the three best features of the training program in your opinion. What is it about these features that you like?

B.   List three features of the program that could use improvement. Why do these features need improvement? Do you have suggestions for how they could be improved?

3.   A.   Which parts should be more of a focus in the course? Why?

B.   Which parts should be less of a focus in the course? Why?

4. Is there anything about this training program that we haven't covered that we should know? If so, what?

5. How likely do you think it is that this training will be effective in your department?

6. That's all the questions I have. Should we have additional questions at a later time, would you be willing to provide an e-mail address and phone number where we could get a hold of you?

Name:_____

E-mail address:_____

Phone number:_____

7. Do you have any final comments?

Thank you! Your comments have been very helpful.

The American Institutes for Research, a not-for-profit research organization, is working on a project to evaluate the best practices in medical team training (MTT) programs through the Agency for Healthcare Research and Quality (AHRQ) and the Department of Defense (DoD).

The purpose of this survey is to gather additional information about the Medical Team Management course. Your name will not be linked to any of the responses in the final report.

Physician _____ Nurse _____ Other (please specify) _____

What is your medical specialty?_____

At what base are you stationed?_____

1. A. How/why were you selected to attend the "train-the-trainer" course and become an instructor for this course? Have you ever taught any training courses before?

 B. What kind of training and preparation must instructors go through, other than the "train-the-trainer" course, in order to teach the course? Do you feel adequately prepared to be an instructor for this course? Do you feel prepared to answer questions from your students?

 C. Do you think the flow and sequencing of the course makes sense? Do you think it will make sense to the trainees?

D. Do you think the training aids for the course are useful? (e.g., videos, etc.) What other training aids do you think would be useful?

2. A. What do you feel are the major obstacles to implementing the training, if any? Why? What can be done to overcome them?

B. How do you think people at your military training facility (MTF) will react to this training? (e.g. positively, skeptically, etc.)

3. A. List the three best features of the training program. What is it about these features that you like?

B. List three features of the program that could use improvement. Why do these features need improvement? How could they be improved?

4.   When do you anticipate that the training will be implemented at your MTF?

5.   Do you have any final comments?

6.   If we have additional questions at a later point in time, may we contact you? YES   NO

Name_____

E-mail address_____

Phone number_____

Thank you! Your comments have been very helpful.